



ANIL NEERUKONDA INSTITUTE OF TECHNOLOGY & SCIENCES  
UGC AUTONOMOUS  
(Affiliated to Andhra University)  
Sangivalasa-531162, Bheemunipatnam Mandal, Visakhapatnam Dt.  
Phone: 08933- 225084,226395

Dt: 01-10-2021

**INSTRUCTIONS TO THE STUDENTS FOR SEMESTER END EXAMINATIONS**

1. Identify the correct Hall Number from the display board before going to the examination hall. If your number is not displayed, contact the exam cell immediately.
2. If you have not brought the Hall ticket, you can approach the exam section with a letter signed from HOD for getting the duplicate after the payment of prescribed fees.
3. Identify the seat number from the seating arrangement notice displayed inside the examination hall.
4. No student will be allowed into the examination hall after 10 minutes of the commencement of semester end examination and is not permitted to leave the hall before half of the time allotted for the examination.
5. Before entering into the hall, check yourself to ensure you do not possess mobile phones, electronic gadgets, any material notes etc.
6. Students should ensure that they do not have any write-ups on their body as well as on the garments worn by them.
7. Show your HALL TICKET and IDENTITY CARD to the invigilator in the examination hall before entering into the hall during university examination.
8. Do not talk / exchange gesture inside the examination hall.
9. Collect your answer booklet and write all the required details legibly.
10. Do not write your register number or name inside the answer book /drawing sheet/ graph sheet.
11. Check whether you have collected the correct question paper, also see that all pages are printed or not. If not, intimate to the Hall invigilator immediately.
12. Do not write anything on the question paper other than your register number. writing anything or note in the question paper is also a kind of malpractice.
13. Put your signature and write the Answer Booklet Serial Number in the attendance sheet during semester end exams.
14. If you are in the need of any data book/tables, ask for the same to the invigilator at the commencement of the examination.

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15. Do not tear any pages out of the answer book. Rough working may be done in the last page of the answer book. Clearly cross out rough working before handing over your answer book.
16. Bring pen, pencil, scale, calculator, eraser etc that are required for the examination and do not borrow any articles inside the examination hall.
17. Students will not be permitted to go outside the examination hall before handing over answer booklet. In rare situations, students will be permitted to go outside the examination hall for toilets, accompanied by an attendant.
18. If you require any assistance in exam hall, please raise your hand.
19. Stop writing when you are instructed to do so at the end of the examination and remain seated until all papers have been collected and you are told that you may leave the hall.

CONTROLLER OF EXAMINATIONS  
(PROF. NVN INDRA KIRAN)

**Dean & COE  
ANITS  
Sangivalasa  
Visakhapatnam**

PRINCIPAL  
(Prof. T V HANUMANTHA RAO)

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